GMM Agenda

5 July 2022

1. Opening

2. Determining Agenda

3. Proceedings previous GMM

4. Announcements by the board

5. Proposal house regulations

6. Policy review

7. Financial report 2021

8. Change of the board

9. Change of the board of advisors

10. Change of KCC

11. Policy of the board

12. Budget 2022

13. Other appended items

14. Questions

15. Closing

ad. 3

Explicit to-do items in the proceedings will be explained here. You can find the proceedings of the previous GMM on our website. Style and spelling mistakes can be passed to the secretary until one month after the GMM by email.

ad. 5

During the GMM of 28 September 2020, the house regulations were changed. However, the proposal was based on an outdated version of the house regulations. The house regulations were changed on 19 December 2018 to introduce the new setup of the board of advisors and senate. Unfortunately,

these changes were not reflected in the house regulations of 28 September 2020. The proposal aims to fix this discrepancy by merging the 2018 changes with the latest version.

ad. 8

The new board is proposed as following:

Luc Timmerman	Chairman
Ani Vaidya	Secretary
Veerle Buntsma	Treasurer
Vibha Ravindra	General board member

Discharge Daniël Huisman, Renske Blaas, Sem Reuver and Jelle Hamoen and charge Luc Timmerman, Ani Vaidya, Veerle Buntsma and Vibha Ravindra.

ad. 9

Discharge Silke Hofstra, Wouter Bakker, Erik Frentrop, Martijn Verkleij and Xadya van Bruxvoort and charge Silke Hofstra, Wouter Bakker, Erik Frentrop, Martijn Verkleij, Xadya van Bruxvoort and Daniël Huisman.

Subject to change before the GMM.

ad. 10

Discharge Tobias Feijten and Jonathan Matarazzi and charge Tobias Feijten and Danël Huisman.

ad. 15

Attendees are invited for a drink in the Vestingbar.

Minutes 1 July 2021

Location Spiegel 4

Present Daniel Huisman (Chair), Renske Blaas (Secretary), Jelle Hamoen (General boardmember),
5   Sem Reuver (Treasurer), Bob van de Vijver, Erik Frentrop, Joris de Leeuw

Authorizations None.

Cancellations None.

1 Opening

Daniel vraagt of er mensen op tegen zijn de ALV te continueren in het Nederlands. Niemand is hier
10   op tegen. Vervolgens opent Daniel de vergadering om 20:14.

*Daniel asks if anybody has any objections on continuing the GMM in Dutch. Nobody objects. Daniel
opens the GMM at 20:14.*

2 Determining Agenda

De agenda werd goedgekeurd zonder veranderingen.

15   *The agenda was approved without any alterations.*

3 Proceedings previous GMM

Er wordt opgemerkt dat het fijn zou zijn als de paragrafen policy board and review bij notulen gezet
kunnen worden. Er wordt gevraagd om toe te voegen waarom bestuur bestuur is geworden.

Met deze veranderingen zijn de notulen goedgekeurd.

20   *It is noted that it would be nice if the paragraphs "policy boardänd "review"could be added to the
minutes of previous GMM. It was asked if "why the board became the board"could be added. With
these changes, the minutes are approved.*

4   Announcements by the board

Geen aankondigingen.

No announcements.

5   Policy review

5.1   Future of SNT

Now that the contract negotiations with LISA are almost complete, we know a lot more about what SNT will and will not keep doing. In the end not as much is going to change with regards to our services, as we expected. This means that we want to keep what has worked and is working well, and improve and expand upon opportunities that might still be lying in wait. Therefore, we as a board want to look into what kind of opportunities there might be and how those could take form in our association. We want to explore possible new projects with a focus on both current members, who we would like to involve in this process, and possible new members

5.2   Prospect of new members

We are seeing that the amount of active members in SNT is slowly shrinking. This presents a challenge 20 for the core services like Hornet and vColo in the sense that it increases the workload for the already hard working members, but also for the smaller committees. For example the IoT committee, which has been put on hold since there were no members in that committee. We would like to look into why we seem to be having so much difficulty finding new members and how we can make it more appealing for new people to join. This should happen in a way where new members can contribute to the association, while staying true to the aim and current operations of the association.

5.3   Communication

We've received signals that the response time for (technical) support has frustrated some of the associations that use our services. The board wants to evaluate the current process and formulate a plan to improve the response time of both the board and committees to external parties. Specifically, the board wants to create a better overview of ongoing issues and who is responsible for handling them.

Bob merkt op dat de communicatie soms langzaam is en ook dat er veel wordt doorgestuurd naar de commissies en dat dat anders is dan wat het beeld was. Misschien dat het ticketing systeem wat meer haast kan hebben. Bob raadt Gitlab aan omdat we dat toch al hebben draaien.

Bob notes that communication sometimes is slow, that a lot is forwarded to committees and that the expectation was different. Perhaps the ticketing system could have more priority. Bob recommends Gitlab, since we have that running anyways.

5.4   Documentation restructuring

40 While documentation has been updated, the transfer of helpdesk and service activities to LISA makes this a good moment to restructure and consolidate internal documentation. Additionally, we to make the documentation accessible in a structured, clear manner. We want to see how we can restructure the information on our wiki and spit through parts of the wiki that might not be relevant anymore and archive those parts. Next to updating documentation with information that was already there, we would also like to add pages on new things like the findings of the previously mentioned future of SNT and prospect for new members, as well as what the board-function of Helpdesk Coordinator will look like, now that there will no longer be a help desk.

Bob vraagt zich af wat het bestuur van plan is aan de website te veranderen. Daniël legt uit dat het om content gaat voornamelijk.

Bob asks what the board plans to change about the website. Daniël explains that it is mostly about the content.

Joris had een vraag over de kick-in voor nieuwe ledenwerfing. Er is communicatie met de Kick-In om daar weer aan mee te doen.

Joris asks a question about using the Kick-In for acquiring new members. There is ongoing communication with the Kick-In to join the next Kick-In. De beleidsevauatie wordt goedgekeurd.

The policy review is approved.

6   Policy Board

6.1   Future of SNT

Now that the contract negotiations with LISA are almost complete, we know a lot more about what SNT will and will not keep doing. In the end not as much is going to change with regards to our services, as we expected. This means that we want to keep what has worked and is working well, and improve and expand upon opportunities that might still be lying in wait. Therefore, we as a board want to look into what kind of opportunities there might be and how those could take form in our association. We want to explore possible new projects with a focus on both current members, who we would like to involve in this process, and possible new members.

Geen vragen.

No questions.

6.2   Prospect for new members

We are seeing that the amount of active members in SNT is slowly shrinking. This presents a challenge for the core services like Hornet and vColo in the sense that it increases the workload for the already hard working members, but also for the smaller committees. For example the IoTCom, which has been put on hold since there were no members in that committee. We would like to look into why we seem to be having so much difficulty finding new members and how we can make it more appealing for new

people to join. This should happen in a way where new members can contribute to the association, while staying true to the aim and current operations of the association.

Geen vragen.

No questions.

6.3 Communication to external parties

We've received signals that the response time for (technical) support has frustrated some of the associations that use our services. The board wants to evaluate the current process and formulate a plan to improve the response time of both the board and committees to external parties. Specifically, the board wants to create a better overview of ongoing issues and who is responsible for handling them.

Geen vragen.

No questions.

6.4 Documentation

While documentation has been updated, the transfer of helpdesk and service activities to LISA makes this a good moment to restructure and consolidate internal documentation. Additionally, we want to make the documentation accessible in a structured, clear manner. We want to see how we can restructure the information on our wiki and spit through parts of the wiki that might not be relevant anymore and archive those parts. Next to updating documentation with information that was already there, we would also like to add pages on new things like the findings of the previously mentioned future of SNT and prospect for new members, as well as what the board-function of Helpdesk Coordinator will look like, now that there will no longer be a help desk.

Geen vragen.

No questions.

Het Policy Plan is goedgekeurd.

The Policy Plan has been approved.

7 Financial report 2020

Daniël legt uit dat alle winst van vorig jaar (wat we hadden door corona) naar de reserveringen. KCC heeft dit gecheckt op een gekkigheidje n a(wat nu gefixt is) was alles goed.

Daniël explains that all profit that we had last year (which we had due to corona) will be put into reservations. KCC checked this, and besides one abnormality (which is now fixed) decided all was good.

Geen vragen.

No questions.

Het Financial report 2020 was goedgekeurd.

The Financial report 2020 was approved.

125 Erik vraagt waarom er geen bestuurswissel is. Dit is omdat een bestuur een jaar mag zitten en als we de volgende alv voor 12 december houden, zitten we goed.

Erik asks why there is no change of board. This is because a board can sit for a year, so if there is a change before 12 December, it is allowed.

8   Change of KCC

130 Daniël zegt dat het bestuur komend half jaar actief op zoek gaat naar een nieuw KCC lid, omdat het niet ideaal is dat er nu maar 2 overblijven.

Daniël notes that the board will actively look for a new KCC member in the next half year, because having only 2 KCC members is not ideal.

Yoeri Otten, Jonathan Matarazzi and Tobias Feijten worden gedechargeerd. Jonathan Matarazzi en 135 Tobias Feijten worden gechargeerd.

Yoeri Otten, Jonathan Matarazzi and Tobias Feijten are discharged and Jonathan Matarazzi and Tobias Feijten are charged.

9   Other appended items

Niet aanwezig.

140 *There were none.*

10   Questions

Erik vraagt om wie er in de RvA zit naar aanleiding van de vorige ALV. Daniël zegt dat dat dezelfde mensen zijn. *Erik asks which members are in the RvA after the last GMM. Daniël says there were no changes.*

145 Erik vraagt ook of er vanuit het bestuur voorkeuren zijn wat betreft organisatie van de BBQ. Bestuur antwoordt dat de AxieCom dat mag bepalen.

Erik ask if the board has any preferences regarding the organisation of the BBQ. Board answers that the AxieCom can decide by itself.

Erik merkt op geattendeert te zijn over MOEP, een soort europees SNT. Bestuur gaat hier verder naar 150 kijken.

Erik noted to be alerted about MOEP, some sort of European SNT. The board with look into this

Bob vraagt waar het dichtsbijzijnde bier koud ligt en of hij alsjeblieft een biertje mag drinken in het hok. Dit mag.

Bob ask where the closest cold bee is and whether he can drink a little beer in the SNT room (Please).
155   *This is allowed.*

Voor de rest geen vragen.

No further questions.

11   Sluiting

Daniël sluit de ALV om 20:46.

160   *Daniël closes that GMM at 20:46.*

Proposal House Regulations

Dutch

Voltekst

Artikel 1, Leden

1. Leden dienen aan tenminste een van de de volgende criteria te voldoen:

    (a) Campusbewoner met een UTnet-aansluiting

    (b) Thuisgebruik van UTnet door een UT-student

    (c) UTnet-gebruik door UT-student of UT-medewerker op privé-hardware

    (d) Thuisgebruik (buiten dienstverband) van UTnet door een UT-medewerker

    (e) UT-gelieerde organisatie met een UTnet-aansluiting

2. Als uitzondering hierop kan het bestuur een persoon het lidmaatschap aanbieden indien deze zich actief inzet voor de vereniging.

Artikel 2, Commissies
De eisen voor commissies, zoals genoemd in artikel 9 lid 3 van de statuten, zijn als volgt:

1. Het commissiehoofd wordt op voordracht van de commissie door het bestuur benoemd.

2. Nieuwe commissieleden kunnen te allen tijde door het commissiehoofd in overleg met het bestuur worden benoemd.

3. De algemene leiding van een commissie berust bij het commissiehoofd.

4. Commissies zijn te allen tijde verantwoording verschuldigd aan het bestuur.

5. Commissieleden kunnen te allen tijde hun lidmaatschap aan de commissie opzeggen.

6. Commissieleden zijn verplicht een geheimhoudingsovereenkomst met de vereniging te tekenen.

Artikel 3, Kascontrolecommissie
De kascontrolecommissie, zoals genoemd in artikel 13 lid 5 van de statuten, wordt benoemd tijdens de jaarvergadering, zoals genoemd in artikel 13 lid 2 van de statuten, en zal aangesteld blijven tot de financiële stukken van het betreffende boekjaar zijn goedgekeurd.

De kascontrolecommissie heeft de volgende taken:

1. Het onderzoeken van de boekstukken voordat deze op de Algemene Ledenvergadering worden gepresenteerd en het adviseren van de Algemene Ledenvergadering over het al dan niet goedkeuren van deze boekstukken.

2. Het bekijken van de begroting in samenhang met de resultaten van voorgaande jaren en de plannen binnen de vereniging voor het komend jaar voordat deze op de Algemene Ledenvergadering wordt gepresenteerd, en het adviseren van de Algemene Ledenvergadering over het al dan niet goedkeuren van deze begroting.

Artikel 4, Raad van Advies

1. *De RvA is een adviesorgaan van het bestuur. De RvA kan het bestuur gevraagd en ongevraagd van advies voorzien.*

2. *Leden van de RvA zijn die personen waarvan het bestuur van mening is dat hun advies een belangrijke bijdrage levert aan het functioneren van de vereniging.*

3. *Leden van de RvA zijn onafhankelijk.*

4. *De RvA bestaat uit ten minste 3 en maximaal 6 leden, die geen deel uitmaken van het bestuur.*

5. *Ook niet-leden kunnen gevraagd worden deel uit te maken van de RvA.*

6. *De RvA wordt gechargeerd tijdens een Algemene Ledenvergadering. Het bestuur zal tijdens de Algemene Ledenvergadering een voorstel voor de RvA presenteren. Dit voorstel zal met de rest van de stukken van die Algemene Ledenvergadering gepubliceerd worden.*

7. *Voor zover leden van de RvA geen lid zijn van de vereniging hebben zij spreekrecht tijdens de Algemene Ledenvergadering, maar geen stemrecht.*

8. *Leden van de RvA worden door het bestuur regelmatig geïnformeerd over de stand van zaken. De verstrekte informatie dient vertrouwelijk behandeld te worden.*

9. *Leden van de RvA worden in principe aangesteld voor een bestuursperiode, maar kunnen te allen tijde hun lidmaatschap opzeggen. Indien hierdoor niet meer het minimale aantal van 3 leden der RvA wordt behaald, dient op de eerstvolgende Algemene Ledenvergadering een nieuwe RvA samengesteld te worden.*

Artikel 5, Senaat

1. *De senaat bestaat uit oud-bestuurders en oud-actievelingen en bestaat voor betrokkenheid met SNT.*

2. *Voor zover leden van de senaat geen lid zijn van de vereniging hebben zij spreekrecht tijdens de Algemene Ledenvergadering, maar geen stemrecht.*

3. *Leden van de senaat kunnen te allen tijde hun lidmaatschap opzeggen.*

Artikel 6, Herinneringsoproep Algemene Ledenvergadering
Het bestuur zorgt voor een herinneringsoproep aan leden die aangegeven hebben dat ze een herinnering willen ontvangen voor de Algemene Ledenvergadering. Dit zal tenminste een werkdag voor de Algemene Ledenvergadering geschieden.

Wijzigingen

1. Voeg artikel 4 "*Raad van Advies*" toe uit het huishoudelijk reglement van 2018.

2. Hernummer huidig artikel 4 en 5 naar artikel 5 en 6 respectievelijk.

3. Verander artikel 5 "*Senaat*" om gelijk te zijn aan het huishoudelijk reglement van 2018.

English

Full text

Article 1, Members

1. Members must meet at least one of the following requirements:

   (a) Campus resident with a UTnet connection

   (b) Home use of UTnet by a UT student

   (c) UT-net use of a UT student or UT employee on personal hardware

   (d) Home use (outside employment) of UTnet by a UT employee

   (e) UT affiliated organisation with a UTnet connection

2. As an exception to this, the board can offer a person membership if they are actively committed to the association.

Article 2, Committees
The requirements for committees, as stated in article 9, clause 3 of the articles of association, are as follows:

1. The head of a committee is appointed by the board on recommendation of the committee.

2. New committee members can be appointed at all time by the head of the committee in consultation with the board.

3. The head of a committee is responsible for the general management of the committee.

4. Committees are accountable to the board at all times.

5. Committee members can cancel their membership of a committee at any time.

6. Committee members are required to sign a confidentiality agreement with the association.

Article 3, Audit committee
The audit committee, as stated in article 13, clause 5 of the articles of association, is appointed during the General Members Meeting, as stated in article 13, clause 2 of the articles of association, and will remain appointed until the financial report of the relevant financial year has been approved.

The audit committee has the following tasks:

1. Examining the financial report before it is presented at the GMM and advising the GMM on whether or not to approve this financial report.

2. Examining the budget in conjunction with the results of previous years and the plans within the association for the coming year before it is presented at the GMM, and advising the GMM on whether or not to approve this budget.

Article 4, Board of Advisors

1. The BoA is an advisory body to the board. The BoA can provide the board with solicited and unsolicited advice.

2. BoA members are persons of whom the board believes that their advice makes an important contribution to the functioning of the association.

3. BoA members are independent.

4. The BoA consists of at least 3 and at most 6 members, who are not part of the board.

5. Non-members may also be asked to join the BoA.

6. The BoA is charged during a General Members Meeting. The board presents of proposal for the BoA during the General Members Meeting. The proposal will be published alongwith the other documents for the General Members Meeting.

7. BoA members who are not members of the association have the right to speak at the General Members Meeting, but have no right to vote.

8. BoA members are regularly informed by the board about the state of affairs. The information provided must be treated confidentially.

9. The board decides on the composition of the senate.

10. BoA members are appointed for a board period, but can cancel their membership of the BoA at any time. If this causes the amount of BoA members to drop below the minimum of 3 members, a new BoA must be appointed during the next General Members Meeting.

Article 5, Senate

1. The senate conists of old board members and old active members and exists for staying involved with SNT.

2. Senate members who are not members of the association have the right to speak at the General Members Meeting, but have no right to vote.

3. Senate members can cancel their membership of the senate at any time.

Article 6, Reminder General Members Meeting
The board will issue a reminder to members who have indicated that they wish to receive a reminder for the General Members Meeting. This will be done at least one working day before the GMM.

Changes

1. Add article 4 "*Board of Advisors*" from the house regulations of 2018.

2. Renumber current articles 4 and 5 to articles 5 and 6 respectively.

3. Change article 5 "*Senate*" to match the house regulations of 2018.

Financial Report 2021

Debit

General

5
- Administrative costs consist of the DocuSign and DigitaleFactuur subscriptions.

- Banking fees are the for the ING payment account and creditcard.

- Consumptions covers the costs for the weekly lunch, monthly pizza and work evening drinks. Compared to the budget, almost no costs were made, because of the COVID-19 situation.

- The GMM was held in the Spiegel, which has rental costs when using it more than once a year.

10
- New office supplies were bought, namely document folders and tabs.

- The literature costs were only used for the Donald Duck subscription.

- No unforseen expsenses were made.

Housing costs

- The Bastille rent keeps steadily increasing, but these costs are fully compensated by the LISA
15 contract.

Board

- The board meeting costs were largely unused due to the COVID-19 situation.

AxieCom

- The events budget was largely unused due to the COVID-19 sitation. Around the start of 2021,
20 the board sent out packages to active members. The costs for these packages were partially booked on the events budget.

PRCom

- The promotional budget was used for the SNT clothing provided in the active member packages.

SysCom

- The license costs are for the cPanel license.

- The meeting costs were unused due to the COVID-19 situation.

- The SysCom is going to pick out new hardware during 2022, so this budget remains available in the reserves.

- The server costs are used for two Hetzner servers.

Other

- The cPanel license costs are charged in USD to the creditcard. Moneybird automatically keeps track of the difference in currency.

Reserves

- All leftover budget is used to replenish the reserves.

Credit

Income

- The income made from the legacy backup service.

- The income made from Hornet. A few new associations started a Hornet contract and a few others increased their storage capacity.

- The income made from vColo servers has increased, because more association appear to be intersted in this service. In particular, some associations started a vColo contract to replace an old colocation server.

Reimbursements

- The LISA contract for 2021, which covers various expsenses. A lot of this budget ended up in the reserves, so the LISA contract is temporarily reduced by that amount in 2022.

Other

- The UT paid an invoice double towards the end of the year. This has been refunded in 2022.

- Two one cent rounding errors caused by New York Pizza due to a difference between the invoice and bank transaction.

Reserves

- No reserves were used.

Loss

- A small loss was made to keep the reserve numbers even.

Result 2021

Debit				Credit			
Description	**Budget 2021**		**Result 2021**	**Description**	**Budget 2021**		**Result 2021**
General				**Income**			
Administrative costs	€	253.20	€ 256.42	Income backups	€	350.00	€ 226.40
Banking fees	€	191.80	€ 253.26	Income Hornet	€	440.00	€ 669.16
Consumptions	€	2,750.00	€ 335.56	Income vColo	€	850.00	€ 1,123.75
GMM costs	€	-	€ 72.50				
Office supplies	€	250.00	€ 36.15	**Reimbursements**			
Literature	€	150.00	€ 217.44	LISA	€	17,785.00	€ 17,785.00
Unforseen expenses	€	500.00	€ -				
				Other			
Housing costs				Overpayments	€	-	€ 110.00
Rent	€	5,230.00	€ 5,443.68	Rounding differences	€	-	€ 0.02
Board							
Meeting costs	€	300.00	€ 167.20				
AxieCom							
Events	€	3,000.00	€ 1,133.50				
PRCom							
Promotion	€	750.00	€ 635.74				
SysCom							
License costs	€	600.00	€ 505.61				
Meeting costs	€	150.00	€ -				
Hardware servers	€	2,000.00	€ 26.45				
Hardware workstations	€	1,500.00	€ -				
Server costs	€	-	€ 66.33				
Other							
Exchange rate differences	€	-	€ 10.85				
Reserves				**Reserves**			
Replenishment reserves	€	5,300.00	€ 10,980.82	Use of reserves	€	3,500.00	€ -
Profit	€	-	€ -	**Loss**	€	-	€ 227.18
Total	**€**	**22,925.00**	**€ 20,141.51**	**Total**	**€**	**22,925.00**	**€ 20,141.51**

Result reserves 2021

Reserve name	01-01-2021	Replenish	Use	Total	31-12-2021	Limit
Reserve calamities	€ 6,602.86	€ 397.14	€ -	€ 397.14	€ 7,000.00	€ 10,000.00
Reserve events	€ 5,000.00	€ 2,500.00	€ -	€ 2,500.00	€ 7,500.00	€ 5,000.00
Reserve inventory	€ 1,963.20	€ 36.80	€ -	€ 36.80	€ 2,000.00	€ 2,500.00
Reserve lustrum	€ 2,909.06	€ 1,090.94	€ -	€ 1,090.94	€ 4,000.00	€ 5,000.00
Reserve servers	€ 24,855.81	€ 5,144.19	€ -	€ 5,144.19	€ 30,000.00	€ 30,000.00
Reserve workstations	€ 3,188.25	€ 1,811.75	€ -	€ 1,811.75	€ 5,000.00	€ 5,000.00
Total	**€ 44,519.18**	**€ 10,980.82**	**€ -**	**€ 10,980.82**	**€ 55,500.00**	**€ 57,500.00**

Budget reserves 2021

Reserve name	01-01-2021	Replenish	Use	Total	31-12-2021	Limit
Reserve calamities	€ 6,602.86	€ -	€ -	€ -	€ 6,602.86	€ 10,000.00
Reserve events	€ 5,000.00	€ -	€ -	€ -	€ 5,000.00	€ 5,000.00
Reserve inventory	€ 1,963.20	€ 200.00	€ -	€ 200.00	€ 2,163.20	€ 4,000.00
Reserve lustrum	€ 2,909.06	€ 750.00	€ -	€ 750.00	€ 3,659.06	€ 4,500.00
Reserve servers	€ 24,855.81	€ 4,350.00	€ 2,000.00	€ 2,350.00	€ 27,205.81	€ 29,750.00
Reserve workstations	€ 3,188.25	€ -	€ 1,500.00	€ -1,500.00	€ 1,688.25	€ 5,000.00
Total	**€ 44,519.18**	**€ 5,300.00**	**€ 3,500.00**	**€ 1,800.00**	**€ 46,319.18**	**€ 58,250.00**

Balance sheet 2021

Assets					Liabilities				
Description		**31-12-2020**		**31-12-2021**	**Description**		**31-12-2020**		**31-12-2021**
Current assets					**Equity**				
Accounts receivable	€	1,428.90	€	18,798.06	Equity	€	21,141.80	€	19,914.62
Cash	€	9.25	€	9.25	Reserve calamiteiten	€	6,602.86	€	7,000.00
ING payment account	€	481.06	€	2,048.87	Reserve evenementen	€	5,000.00	€	7,500.00
ING savings account	€	64,367.51	€	56,367.51	Reserve inventaris	€	1,963.20	€	2,000.00
ING credticard	€	-	€	-	Reserve lustrum	€	2,909.06	€	4,000.00
Prepaid expenses	€	-	€	8.88	Reserve servers	€	23,855.81	€	30,000.00
					Reserve workstations	€	3,188.25	€	5,000.00
					Current liabilities				
					Accounts payable	€	1,580.22	€	1,793.93
					Accrued liabilities	€	45.52	€	24.02
Total	€	**66,286.72**	€	**77,232.57**	**Total**	€	**66,286.72**	€	**77,232.57**

Policy Review

This documents review the board's progress since the last policy plan. The last policy plan was presented at the previous GMM on June 1st, 2021.

1 Future of SNT

Now that the contract negotiations with LISA are almost complete, we know a lot more about what SNT will and will not keep doing. In the end not as much is going to change with regards to our services, as we expected. This means that we want to keep what has worked and is working well, and improve and expand upon opportunities that might still be lying in wait. Therefore, we as a board want to look into what kind of opportunities there might be and how those could take form in our association. We want to explore possible new projects with a focus on both current members, who we would like to involve in this process, and possible new members.

The past year has been challenging, but it looks like things are slowly starting to return to a situation like before the pandemic. This offers new opportunities to reconnect and organise physical activities again.

Fortunately, the contract negotiations with LISA are over. The latest contract for 2022 only had minor changes compared to the 2021 contract and SNT's core services have remained unchanged. The new board could explore improving these services or even consider starting new projects. However, this would require support from (new) active members.

2 Prospect of new members

We are seeing that the amount of active members in SNT is slowly shrinking. This presents a challenge for the core services like Hornet and vColo in the sense that it increases the workload for the already hard working members, but also for the smaller committees. For example the IoT committee, which has been put on hold since there were no members in that committee. We would like to look into why we seem to be having so much difficulty finding new members and how we can make it more appealing for new people to join. This should happen in a way where new members can contribute to the association, while staying true to the aim and current operations of the association.

While we have deliberated on this issue, recruiting new members without being able to hold physical meetings or activities has proved to be challenging. As such, progress on this point is minimal.

Unfortunately, the amount of active members is still an issue. Most, if not all, active members have finished studying and have jobs now. So far, maintenance of SNT services has still been possible, but

it would be beneficial to find new members. This should happen as soon as possible, since there is a learning curve for most of the technical committees.

It was possible to find a few new members to form a candidate board. However, this was achieved by emailing all UT students. In an ideal situation, a candidate board would be formed from existing members as they are already familar with SNT. Nonetheless, the candiate board has been educated about SNT and should be able to carry out the board tasks successfully.

3   Communication

We've received signals that the response time for (technical) support has frustrated some of the associations that use our services. The board wants to evaluate the current process and formulate a plan to improve the response time of both the board and committees to external parties. Specifically, the board wants to create a better overview of ongoing issues and who is responsible for handling them.

With the restructuring of services towards LISA complete, this issue is partially resolved. For example, the DAS and the ColoCom no longer exist, which reduces the amount of friction points in terms of communication. However, this point is still applicable to the other committees and to the support that the board provides (formerly helpdesk). A plan for a ticket system has been formulated, but still needs to be implemented.

The board has attempted to answer support emails as fast as possible. Unfortunately, this was not always possible due to a lack of time or personal reasons. The response times should improve once the new board takes over. Furthermore, there are plans for improving the board's organisation, for example by using the ticket system mentioned above. Two members of the current and new board, namely Daniël and Luc, are going to execute these plans during the beginning of the new board period.

4   Documentation restructuring

While documentation has been updated, the transfer of helpdesk and service activities to LISA makes this a good moment to restructure and consolidate internal documentation. Additionally, we to make the documentation accessible in a structured, clear manner. We want to see how we can restructure the information on our wiki and spit through parts of the wiki that might not be relevant anymore and archive those parts. Next to updating documentation with information that was already there, we would also like to add pages on new things like the findings of the previously mentioned future of SNT and prospect for new members, as well as what the board-function of Helpdesk Coordinator will look like, now that there will no longer be a help desk. While the website is undergoing restructuring, alongside the underlying documentation, this is not yet complete. In the coming period, we want to continue improving the website and make documentation more accessible to new members and clients.

While the website is undergoing restructuring, alongside the underlying documentation, this is not yet complete. In the coming period, we want to continue improving the website and make documentation more accessible to new members and clients.

The website and documentation are still on ongoing issue. During a recent meeting with LISA, a plan was forumlated to improve the websites of the UT and SNT. The goal is to move all relevant

₇₀ information to the UT website, so the SNT website can focus on SNT services. Updating the internal documentation is left as an excercise to the new board.

Policy Plan

The new board has decided on a few key points to focus on for the coming period.

1 Members

During the last few years, SNT hasn't gained a lot of new active members. We aim to recruit new active members to fill committees and breathe new life into SNT. To this end, we will try to pick up the lunches on Wednesday and promote them, so people know that they can talk to someone about becoming active at that time. Of course, the Thursday evenings will remain and we will also look into possibilities of promoting ourselves to students who might want to become active, like organizing or sponsoring events, because we believe a big issue causing the lack of new active members is the lack of knowledge about the existence of SNT among new students. Another thing we'd like to do is lower the bar for "becoming active-- prospective members are welcome to help with software or committees without too many obligations, and we should make that clear.

2 Committees

During COVID, a lot of committees have become inactive. We want to find out which committees still have active members and which can be dissolved. We want to try to keep better track of committees that will stay by indexing who is in those committees and organizing more regular meetings with frequencies fitting the committee.

3 Internationalization

Now that we have an international board, it has become quite clear that a lot of SNT's documentation, services and utilities are still exclusively in Dutch. We want to make sure that these get options for English speakers. We hope this will also lower the bar of entry for prospective international active members.

4 Services

While our main focus will be to improve activity within SNT, we are also aware that some services offered by SNT could be improved, regarding software as well as "service". It has come to our

attention that some of our members dislike the way we communicate to them, be it too late or too little. Communication between the committees responsible for these services could also be improved, for example by creating a single point of entry from which distributing tasks is simple for the board, so committees only get questions the board can't deal with and we can improve response times. We'd also like to look into better software in places we've heard complaints.

Budget 2022

Debit

General

5   • Administrative costs is based on the current costs for DocuSign, DigitaleFactuur and Moneybird. All invoices will be moved from DigitaleFactuur to Moneybird before the end of the year, which allows us to cancel the DigitaleFactuur subscription.

- Banking fees are an estimate based on previous years.

- Consumptions covers the costs for the weekly lunch, monthly pizza and work evening drinks.
10   The board aims to increase attendance during the latter half of 2022, but it is unlikely the consumptions reach pre-COVID levels this year already.

- This year the GMM can be held in the Vestingbar again with a drink afterwards, so these costs are back to normal.

- Over the past years, the budget for office supplies is rarely used, so this is reflected in the budget.
15   There is still the inventory reserve which can cover larger office expenses if needed.

- The literature costs are based on the Donald Duck subscription, but if desirable other forms of literature can be added.

- Unforseen expsenses remains unchanged.

Housing costs

20   • The Bastille rent keeps steadily increasing, but these costs are fully compensated by the LISA contract.

Board

- The board meeting costs remain unchanged and the board aims to use these to the full potential again.

AxieCom

- This year, the events are back to normal. Additionally, the Christmas drink of 2021 was reschudeled to March 2022, so the budget was increased to cover both Christmas drinks.

PRCom

- The board aims to use the promotional budget to increase SNT's visibility in order to attract new active members.

SysCom

- The license costs are based on the price of the cPanel license.

- The meeting costs for the SysCom are slightly increased and the SysCom plans to use this budget during the upcoming work weekend.

- The SysCom is still working on picking out new hardware, so no costs have been budgeted here yet, but the reserves are avaialble for this purpose.

- The server costs are based on the prices of two Hetzner servers.

Reserves

- All leftover budget is used to replenish the reserve for servers.

Profit

- A small amount of profit is leftover after replenishing the reserves.

Credit

Income

- The expected backup income remains the same, because no contracts have changed.

- The expected Hornet income is roughly the same. Some contracts ended, some changed and some new ones started, but this all evens out.

- The expected vColo income has increased over the past few years, because more association appear to be intersted in this service. In particular, some associations started a vColo contract to replace an old colocation server.

50 ## Reimbursements

- The LISA contract for 2022 was reduced by the unused budget of 2021. In 2023, this should be back to the 2021 budget.

Reserves

- The reserve for events is used this year to fund this year's events and consumptions.

Budget 2022

Debit				Credit			
Description	Budget 2021	Result 2021	Budget 2022	**Description**	Budget 2021	Result 2021	Budget 2022
General				**Income**			
Administrative costs	€ 253.20	€ 256.42	€ 427.44	Income backups	€ 350.00	€ 226.40	€ 226.40
Banking fees	€ 191.80	€ 253.26	€ 250.00	Income Hornet	€ 440.00	€ 669.16	€ 690.00
Consumptions	€ 2,750.00	€ 335.56	€ 1,000.00	Income vColo	€ 850.00	€ 1,123.75	€ 1,400.00
GMM costs	€ -	€ 72.50	€ 300.00				
Office supplies	€ 250.00	€ 36.15	€ 75.00	**Reimbursements**			
Literature	€ 150.00	€ 217.44	€ 175.00	LISA	€ 17,785.00	€ 17,785.00	€ 12,659.00
Unforseen expenses	€ 500.00	€ -	€ 500.00				
				Other			
Housing costs				Overpayments	€ -	€ 110.00	€ -
Rent	€ 5,230.00	€ 5,443.68	€ 5,563.88	Rounding differences	€ -	€ 0.02	€ -
Board							
Meeting costs	€ 300.00	€ 167.20	€ 300.00				
AxieCom							
Events	€ 3,000.00	€ 1,133.50	€ 4,000.00				
PRCom							
Promotion	€ 750.00	€ 635.74	€ 1,000.00				
SysCom							
License costs	€ 600.00	€ 505.61	€ 600.00				
Meeting costs	€ 150.00	€ -	€ 200.00				
Hardware servers	€ 2,000.00	€ 26.45	€ -				
Hardware workstations	€ 1,500.00	€ -	€ -				
Server costs	€ -	€ 66.33	€ 72.36				
Other							
Exchange rate differences	€ -	€ 10.85	€ -				
Reserves				**Reserves**			
Replenishment reserves	€ 5,300.00	€ 10,980.82	€ 5,500.00	Use of reserves	€ 3,500.00	€ -	€ 5,000.00
Profit	€ -	€ -	€ 11.72	**Loss**	€ -	€ 227.18	€ -
Total	**€ 22,925.00**	**€ 20,141.51**	**€ 19,975.40**	**Total**	**€ 22,925.00**	**€ 20,141.51**	**€ 19,975.40**

Budget reserves 2022

Reserve name	01-01-2022		Replenish		Use		Total		31-12-2022		Limit	
Reserve calamities	€	7,000.00	€	-	€	-	€	-	€	7,000.00	€	10,000.00
Reserve events	€	7,500.00	€	-	€	5,000.00	€	-5,000.00	€	2,500.00	€	2,500.00
Reserve inventory	€	2,000.00	€	-	€	-	€	-	€	2,000.00	€	2,500.00
Reserve lustrum	€	4,000.00	€	-	€	-	€	-	€	4,000.00	€	5,000.00
Reserve servers	€	30,000.00	€	5,500.00	€	-	€	5,500.00	€	35,500.00	€	40,000.00
Reserve workstations	€	5,000.00	€	-	€	-	€	-	€	5,000.00	€	5,000.00
Total	**€**	**55,500.00**	**€**	**5,500.00**	**€**	**5,000.00**	**€**	**500.00**	**€**	**56,000.00**	**€**	**65,000.00**

Result reserves 2021

Reserve name	01-01-2021		Replenish		Use		Total		31-12-2021		Limit	
Reserve calamities	€	6,602.86	€	397.14	€	-	€	397.14	€	7,000.00	€	10,000.00
Reserve events	€	5,000.00	€	2,500.00	€	-	€	2,500.00	€	7,500.00	€	5,000.00
Reserve inventory	€	1,963.20	€	36.80	€	-	€	36.80	€	2,000.00	€	2,500.00
Reserve lustrum	€	2,909.06	€	1,090.94	€	-	€	1,090.94	€	4,000.00	€	5,000.00
Reserve servers	€	24,855.81	€	5,144.19	€	-	€	5,144.19	€	30,000.00	€	30,000.00
Reserve workstations	€	3,188.25	€	1,811.75	€	-	€	1,811.75	€	5,000.00	€	5,000.00
Total	**€**	**44,519.18**	**€**	**10,980.82**	**€**	**-**	**€**	**10,980.82**	**€**	**55,500.00**	**€**	**57,500.00**